

Participant Name: \_\_\_\_\_ Last 4 of SSN or DOB: \_\_\_\_\_

Check One:    New Applicant    Annual Review    Service Change    Reinstatement

Waitlist Applicant:    Yes    No    ICD-10 Code: \_\_\_\_\_ Service Start Date: \_\_\_\_\_

**Case Management Agency has confirmed funding with each Provider for the following services:**

Service	Provider or Agency Name	Amount
Case Management (revenue code 070)	_____	Up to 24 hours per calendar year
Flexible Funding (revenue code 071)	Case Management Agency	Up to \$ _____ per year
Adult Day Services (revenue code 096)	_____	Up to _____ hours per week
Adult Day Non-Medicaid Transportation or Flex Funds (revenue code 071)	_____	Up to \$ _____ Transportation/week  Up to \$ _____ Flex Funds/year
Homemaker (revenue code 095)	_____	Up to _____ hours per week

**Participants must contact their Case Manager regarding changes.**

**CONSENT TO PLAN OF CARE**

The Moderate Needs Case Manager certifies that the service plan was developed with the participant/applicant or their legal representative. All parties fully understand the terms of the proposed plan and consent to terms of the plan.

\_\_\_\_\_  
Authorized MNG Case Manager (Print)                      Agency                      Phone Number

\_\_\_\_\_  
Authorized MNG Case Manager Signature                      Date

**Case Manager must submit annual review 30 days prior to service end date.**

**For DAIL USE Only - DAIL Review and Authorization**

Authorization Start Date: \_\_\_\_\_ to End Date: \_\_\_\_\_

DAIL Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Information may be gathered from current assessment (ILA) or directly from the individual, legal representative or provider(s).

Applicant Name: \_\_\_\_\_

**SECTION 1** Pre-Eligibility Screening

- 1) Is the applicant a Vermont resident **and** age 18 or over?                      Yes                      No  
IF NO ,STOP – Not Eligible
- 2) Can the needs of the individual be adequately met by services available through other sources (including but not limited to trusts, contracts for care, private insurance, Medicare, Community Medicaid, VA, VHAP, etc.)?                      Yes                      No  
IF YES, STOP - Not Eligible

**SECTION 2** Eligibility

- 1) Does the individual require supervision or any physical assistance three (3) or more times in seven (7) days with any single, or combination of, ADL's or IADL's?  
Yes – Eligible                      No - Continue
- 2) Does the individual have impaired judgment or decision-making skills that require general supervision on a daily basis?  
Yes – Eligible                      No - Continue
- 3) Does the individual require at least monthly monitoring for a chronic health condition?  
Yes – Eligible                      No - Continue

Describe: \_\_\_\_\_

- 4) Will the individual's health condition worsen if services (adult day, homemaker) are not provided or if services are discontinued?

Yes – Eligible                      No – Not Eligible

Describe need: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

Case Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Individual Name: \_\_\_\_\_ Date: \_\_\_\_\_

**A. Monthly Gross Income**

	Individual	Spouse
Social Security	\$	\$
SSI	\$	\$
Retirement/Pension	\$	\$
Interest	\$	\$
VA Benefits	\$	\$
Wages/Salaries/Earnings	\$	\$
Other (i.e. rental income)	\$	\$
<b>Subtotal:</b>	<b>\$</b>	<b>\$</b>
<b>A. Total Monthly Gross Income:</b>	<b>\$</b>	

**B. \*Asset Adjustment:** (Include only "liquid" assets that are easily convertible into cash.)

	Individual	Spouse
Cash:	\$	\$
Savings:	\$	\$
Checking:	\$	\$
CD's:	\$	\$
Money Market:	\$	\$
Stocks/Bonds:	\$	\$
trusts:	\$	\$
Other:	\$	\$
<b>Subtotal:</b>	<b>\$</b>	<b>\$</b>
<b>Total Combined Assets:</b>	<b>\$</b>	
subtract \$10,000 asset disregard:	- 10,000	
divide by 12:	/12	
<b>B. Asset Adjustment:</b>	<b>\$</b>	

**C. Monthly Medical Expenses** (Divide one-time bills by 12.)

	Individual	Spouse
Prescriptions:	\$	\$
Over-the-counter medications:	\$	\$
Physician Bills:	\$	\$
Hospital Bills:	\$	\$
Health Ins Premiums (Medicare/BCBS, etc):	\$	\$
Therapy (OT/PT/ST):	\$	\$
Medical Equipment and Supplies:	\$	\$
Other (explain):	\$	\$
<b>Subtotal:</b>	<b>\$</b>	<b>\$</b>
<b>C. Total Monthly Medical Expenses:</b>	<b>\$</b>	

**D. Adjusted Monthly Income**

A. Total Monthly Gross Income (above): \$

*plus (+)*

B. Asset Adjustment (above): \$

*minus (-)*

C. Monthly Medical Expenses (above): \$

**D.\*Adjusted Monthly Income** \$

**\*Financially eligible if "Adjusted Monthly Income" is at or below 300% SSI rate (2022).**

Individual = \$ 2,679.12      Couple = \$ 4,079.64

Name of person completing form: \_\_\_\_\_

Send with complete packet to: DAIL, Moderate Needs Program