

**State of Vermont**

Department of Disabilities, Aging and Independent Living  
Adult Services Division  
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*Agency of Human Services*

# MEMO

**To: Adult Family Care, Money Follows the Person and Brain Injury Shared Living Provider Agencies**

**From: Lisa Edson Neveu- Quality Assurance and Provider Relations Program Director, Adult Services Division (ASD)**

**Date: March 29, 2022**

**Re: Update on Critical Incident Reporting Related to COVID-19**

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At the Quality Management Unit / Shared Living Provider Quarterly meeting held on November 18<sup>th</sup>, 2021, ASD directed agencies to submit a Critical Incident Report in situations where the participant or home provider tested positive for COVID-19. Based on the March 14, 2022 Vermont Department of Health New Release titled “Vermont Simplifies Recommendations for Preventing Spread of COVID-19”, the Adult Services Division (ASD) is updating this guidance.

**For participants in Adult Family Care (AFC), the Brain Injury Program (BIP), and Money Follows the Person (MFP), starting April 1, 2022, a Critical Incident Report is no longer recommended in instances where the participant or home provider tests positive for COVID-19.**

The [DAIL Critical Incident Reporting Requirements](#) document dated February 1, 2016, which requires a CIR to be completed in the event of a Medical Emergency, has not changed. Positive COVID-19 test results will not be considered a CIR unless the situation meets the criteria of a CIR Medical Emergency or if the Shared Living Home Provider were to suddenly become unavailable to provide care (CIR type “Other”) due to COVID-19.

Agencies providing AFC, BIP, MFP and other services should follow their internal process/protocol for potential disease exposure situations to protect participant and staff from continued exposure. These protocols may need to be individualized based on specific participant needs.



Additional Information is available through the following links:

- Preventative Information: [healthvermont.gov/covid-19/protect-yourself-others](https://healthvermont.gov/covid-19/protect-yourself-others)
- Testing: How and where to get tested for COVID-19 [healthvermont.gov/testing](https://healthvermont.gov/testing)
- Vaccine: How and where to get a **COVID-19 vaccine** [healthvermont.gov/MyVaccine](https://healthvermont.gov/MyVaccine)
- Covid-19 guidance and information are available in multiple languages: [healthvermont.gov/media/translation/covid-19-translations](https://healthvermont.gov/media/translation/covid-19-translations)

Thank you,  
Lisa Edson Neveu

Cc: Angela Smith-Dieng, Adult Services Division Director