

# MEMO

**To: All: Area Agencies on Aging and Home Health Agencies**

**From: Andre Courcelle**

**Date: October 10, 2016**

**Re: CIR reporting requirements**

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Hello everyone,

I want to provide clarification to the reporting requirements that were presented at the CIR trainings. Critical Incident reports are ONLY required for individuals served in the following programs Adult Family Care, Money Follows the Person and Traumatic Brain Injury. Critical Incident Reports are not required for other Choices for Care programs such as Moderate Needs and Flexible Choices as presented at the trainings. I'm sorry for the confusion please contact me if you have questions or concerns about critical incident reporting. Please share this with all others in your organization that may not have received this email.

Thank you for all you do to support Vermonters to remain in the community.

Andre R Courcelle

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