

How Do I Apply?

Contact:

Attendant Services Program

Vermont Department of Disabilities,
Aging and Independent Living
103 South Main St.
Waterbury VT 05671-1601

Tele: (802) 828-0610

Vermont Center for Independent Living

11 East State Street
Montpelier VT 05602

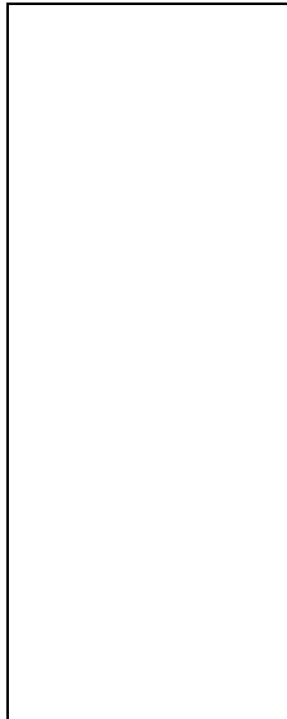
Tele: (802) 229-0501
or (800) 639-1522

Area Agency on Aging

Tele: (800) 642-5119

Application forms are available at:

- ◆ any office of the Department of Disabilities, Aging, & Independent Living, including regional offices of Vocational Rehabilitation
- ◆ Area Agencies on Aging
- ◆ your local Home Health Agency
- ◆ rehabilitation centers, nursing homes, & hospital discharge units
- ◆ On the web: <http://www.ddas.vermont.gov/ddas-forms/forms-asp/forms-asp-documents/asp-forms-asp-application>



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Department of Disabilities, Aging and
Independent Living
Attendant Services Program
103 South Main Street
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Vermont Agency of Human Services
Department of Disabilities, Aging and
Independent Living

The Attendant Services Program

**Consumer Directed
Personal Care**





What is the Attendant Services Program?

The Attendant Services Program (ASP) supports independent living for adult Vermonters with disabilities who need physical assistance with daily activities.

- ◆ The participant in the program (or an agent under Personal Services) hires, trains, supervises, and schedules his or her personal care attendant.
- ◆ The participant is the employer. The program pays an hourly wage to the attendant.
- ◆ Any legal worker may be employed, except a spouse or civil union partner under the Medicaid PDAC program.
- ◆ An attendant who has a substantiated history of abuse, neglect, or exploitation; or a criminal conviction, will not be paid under this program.

What activities are covered?

Attendants may only be paid to provide physical assistance with approved needs:

Activities of Daily Living

Such as dressing, bathing, grooming, toileting, transferring, bed mobility, range of motion exercises, positioning, eating and ambulation.

Instrumental Activities of Daily Living

Such as meal preparation, medication management, care of adaptive & health equipment, management of finances and mail, shopping, and cleaning.

Who is Eligible?

To be eligible an individual must :

- be a Vermont resident,
- be at least 18 years old, and
- meet all of the eligibility criteria for one of these options:

General Fund PDAC - Participant Directed Attendant Care

- have a permanent & severe disability;
- need physical assistance with at least two activities of daily living;
- be able to direct own personal care services; and
- apply and be found ineligible for services from other Medicaid-funded personal care or attendant care programs.

Medicaid PDAC - Participant Directed Attendant Care

- have a permanent & severe disability;
- need physical assistance with at least two activities of daily living;
- be able to direct own personal care services;
- be willing to hire an attendant other than a spouse or civil union partner; and
- have Medicaid.

General Fund Personal Services

- be an active participant on ASP, and unable to direct own personal care;
- have a disability;
- need physical assistance with at least one activity of daily living or meal preparation;
- be ineligible for other sources of attendant services; and
- have Medicaid.

How Does the Program Work?

1) After an application is received, program staff contact the applicant to screen for eligibility.

Note: Applicants who are not eligible for other Medicaid-funded personal care or attendant care programs will be placed on a chronological waiting list if funds are not available.

2) A program assessor completes an in-depth assessment of the applicant's needs in his or her home.

3) If found eligible for ASP, the participant is enrolled in either General Fund PDAC or Medicaid PDAC.

4) The participant and the attendant complete, sign and submit biweekly time reports to the designated payroll agent.

5) Payments are processed and checks are mailed to the attendant on an established payroll schedule.

6) Participant needs are reviewed annually.

